

Personnel Committee Meeting Minutes September 11, 2019

- I. CALL TO ORDER at **1:00 PM**
- II. ROLL CALL
Present: Kabir Dhillon, Daisy Maxion, Melissa Baron, Riley Miller, Siddharth Valecha, Martin Castillo, Bronte Kuehnis
- III. ACTION ITEM - **Approval of the Agenda**
Motion to approve the agenda of September 11, 2019 by **M. Baron**, second by **S. Valecha**, motion PASSED.
- IV. ACTION ITEM - **Approval of the Minutes of July 31, 2019**
Motion to approve the Minutes of July 31, 2019 by **B. Kuehnis**, second by **S. Valecha**, motion PASSED.
- V. ACTION ITEM - **Approval of the Minutes of August 28, 2019**
Motion to approve the Minutes of August 28, 2019 by **B. Kuehnis**, second by **S. Valecha**, motion PASSED.
- VI. ACTION ITEM - **Approval of the Minutes of August 30, 2019**
Motion to approve the Minutes of August 30, 2019 by **S. Valecha**, second by **B. Kuehnis**, motion PASSED.
- VII. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**
No Public Comment.
- VIII. UNFINISHED ITEMS:



A. ACTION ITEM – **Board Member Concerns**

The Personnel Committee will take action on Daisy Padilla’s; Senator of the College of Science, request to be excused for tardiness as her class partially coincides with Board of Director meetings.

Motion to approve Daisy Padilla request to be excused for tardiness from Board of Director meeting by **B. Kuehnis**, second by **M. Baron**, motion **PASSED**.

E. Pinlac asks what is the specific time she will leave or will she miss the whole meeting.

D. Padilla states her class is from 12pm to 12:50pm. **E. Pinlac** suggest making the motion very specific as to what time she is excused.

Move to amend the memo which would excuse the tardiness to insert language after excused tardiness to add from 12pm to 12:50pm by **K. Dhillon**, second by **D. Maxion**, motion **PASSED**.

E. Pinlac states that for next semester everyone should have priority registration. To make sure not to have class during that specific time.

5:08

B. ACTION ITEM – **Board Member Concerns**

The Personnel Committee will take action on Lynn Vu’s, Director of Wellness, request to be excused ten minutes early from Board of Director meetings for her class.

Motion to approve the request for Lynn Vu to be excused ten minutes early from Board of Directors meeting for her class by **D. Maxion**, second by **K. Dhillon**, motion **PASSED**.

K. Dhillon clarifies that she will be leaving at 1:45pm for her 2pm class.

Move to amend the memo to strike out the word five and 1:45pm and change it to ten and 1:50pm by **B. Kuehnis**

D. Maxion states that on the memo it states 5 minutes and, on the agenda, it states 10mins.

E. Pinlac suggest to strike out the minutes and state that she will be leaving at this time.

K. Dhillon suggest letting the amendment die because we don’t want to do amendment after amendment.

Motion amend the memo and strike out 5 minutes and change 1:45pm to 1:40pm by

B. Kuehnis, second by **D. Maxion**, motion **PASSED**.

8:55



IX. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM – **ASI Senate Appointment**

The Personnel Committee will discuss the interviewed applicants for appointment to the ASI Senate.

Move to suspend the rules which allow items to be taken out from proper order to take up New Business Item C- Board Member Concerns regarding the Academic Senators by

K. Dhillon, second by **B. Kuehnis**, motion **PASSED**.

K. Dhillon states that the discussion item regarding ASI Senate Appointment is going to be lengthy. The Board Member Concerns are shorter and will give us more time to discuss.

10:30

K. Dhillon states that the spread sheet includes everyone who applied for a position. It includes if they were interviewed or not, their application score and how many recommends, how many recommends with preservations and how many not recommends and any overall comment. For Senator of Alumni Relations there was three applicants: Dessiree Cuevas, Karen Parada and Louis Ramos-Castillo. Desiree and Karen did apply for an interview. In the interview Karen had the highest score and 3 recommendations. She already has ASI experience and currently works with the College of Science as a Social Media Intern. She wants to keep the connections between alumni students and ASI. As well as work to make professional development workshops for alumni. She wants to see if we can waive the fee since some of these workshops require a payment. **S. Valecha** states that she was pretty prepared for Alumni Relations and she has a plan. If she were to get the position she will be very effective. **D. Maxion** states that her work talks for itself. She is a current Alumni and is pursuing her graduate degree. She already has networks on campus and can connect us. **K. Dhillon** states that for the Senator of Athletic there was only one applicant. Jocelyn Baldon was the only candidate. She was the former Senator of Athletics for last year. In her interview she talked about the concern she has for student athletes. As well as making a better connection with the Student Athlete Advisor Council and ASI. She also mentioned that athletics doesn't have a budget and would like to showcase student athletes and give them recognition. The athletics events don't get advertised as much and would like for them to be highlighted. Overall it was to vocalize the concern that student athletes have. **E. Pinlac** states that she was recommended by Student Athlete Advisor Council and the former



Athletics Advisor, Bill Erwin. **K. Dhillon** states that there were three applicants for the Senator of Commuter Students. Justin Mercado, Karen Parada and Louis Ramos Castillo. Justin Mercado had the highest score from the interview and he did serve as the Senator of Commuter Students last year. The way he described the role was encouraging community feed back and outreach, working with Parking and Transportation service and AC transit. He would like to get discount tickets from BART. Overall, he has great experience and did provide a cover letter and resume. **E. Pinlac** states that he did a really good job last year. We usually have a Commuter Day but he decided to use the money and spread it out through out the year. He made the position his. **K. Dhillon** states that for Online Students there was only one candidate, Dessiree Cuevas. She served as Director of Programming and FYI. She would look out for the technical glitches and voice any concerns. She is also involved in the CSSA committee. **E. Pinlac** states we have to make sure they are enrolled in an online course both semesters. **K. Dhillon** states that the top candidate for Senator of Transfer Students is David Villalobos. He is currently working with Transfer Student Program. Danielle the former Senator of Transfer Students who recommended and pushed him to apply. He said that he would be the voice for Transfer students and can be a point of contact. He already reaches out to transfer students and would collaborate with the programs that are on campus. He would also like for Transfer students to feel welcome and not just go to work and class. The next candidate is Abigail Morales, who was not recommended, but does have prior leadership experience, however, her initiatives were not necessarily catered towards campus students. She spoke about students-at-large and for this position, we want to focus on Transfer students. The top score is Anjelica de Leon and she was a first-year intern for ASI last year. The focuses she wants to purse as Senator-at-Large is mental health, which she advocates for mental health on social media. She is aware that Senator-at-Large represents all students. Some issues that she talked about was police safety, sexual assault, Title IX, and how the mandatory video training for students is not the best and considers making it in person. She likes to create relationships and connections and also has ASI experience. There was not necessarily a clear contender for Senator-of-Diversity. From the interview committee, the top two that they were considering were Freshta Sharifi and Jayde Holt. Jayde was a part of the Female Leadership Academy and in high school, she was the president of her BSU. The way she sees the Senator-of-Diversity is to represent diversity on campus, to help students make sure their needs are met, and also to be a mentor. **B. Kuehnis** asks why



they are considering Jayde Holt over the other candidates. **K. Dhillon** states that Parker Rugeley was recommended for Greek life and people were re-considered. **D. Maxion** adds that a lot of them applied to a multitude of other positions they were passionate about.

K. Dhillon states how Jade spoke about retention rates in regards to African-American students. Freshta was also the former ASI Senator-at-Large, has ASI experience, she was on the Sustainability committee, and was a first-year intern. She also applied to Senator-at-Large for Diversity and she saw it as a close bridge between ASI and the DISC. She talked about working with the DISC and some of the issues she mentioned were the DISC and BSU wanting a building or center. She wants to advocate for a BSU resource center. **D. Maxion** says that the goals of the interview process are to see what initiatives and goals the candidates will bring to the table, since there are networks on campus that we do not touch yet or have close relations to that senator positions can fill that in. With these two candidates, although Freshta does have a lot of ASI experience, she does not have the connections that Jayde does. Their initiatives are the same, whereas Jayde already established that relationship with BSU.

B. Kuehnis asks what were they do not recommend reservations with Jade. **K. Dhillon** states a lot of it was due to her availability because she works in the Statistics department as a student assistant. **M. Castillo** asks were they any concerns with Jayde's performance from working with the Senate last year. **K. Dhillon** states that she is hard working and was also an FYI. **M. Castillo** says that he believes Freshta is the stronger candidate. **K. Dhillon** says it is a matter of experience and connections. **R. Miller** asks if Jayde will be willing to move her schedule around or work around her hours. **S. Valecha** mentions that Jade did say she will try to work around her schedule, but has not responded. **B. Kuehnis** asks who mentioned more about campus organizations. **D. Maxion** says that Freshta mentioned Office of Diversity in her interview and Jayde is also involved on campus and clubs. **E. Pinlac** asks who would be the best fit for the role and is concerned that Jayde will not be around, which is a challenge. **K. Dhillon** adds that everyone should think on it and decisions will be made on Friday. For Greek life, there were two candidates, Parker Rugeley and Zaira Perez. Parker was the former Director of Legislative Affairs and is currently a second year MBA student, a committee member, and would like to get back into ASI. He discussed funding for Greek life and mentioned that Greek life is the largest on campus. He has been a chapter president and involved in his national board. Zaira is a second-year student and involved in Alpha Phi. She talked about her concerns some people involved in Greek life later drop out. She stated



that our Greek life is different from other campuses, she would like Greek unity and would like to engage everyone. She would like to host events. **K. Dhillon** states that Zaira is more involved and could be trained. With Parker, the biggest concern is that he is a graduate student and is not connected. For international students, there is Peter Chudinov and PK Poursaeid. PK is a graduate student doing his Masters in computer science. He talked about international students being the minority group on campus and would like to make them more inclusive. He talked about his experience in computer science and could apply the logical thinking to the position. He mentioned he could not find the Senator description. He wants to apply a design thinking process to help international student. Peter is a fifth-year international student from Russia. He mentioned that the resources on campus are not well advertised to international students. He served in board positions of different organizations and apart of Delta Chi. He also provided a three-point plan. **E. Pinlac** expressed concern with PK's schedule. For Residence Life, there is Ashley Depappa and works as an RA. **M. Castillo** states that we should be consistent on how graduate students are being treated. In the past, there have been graduate students that have worked on the Executive board and their schedules are more flexible.

53:08

B. DISCUSSION ITEM – ASI Committee Member Appointments

The Personnel Committee will discuss the interviewed applicants for appointment to ASI Committees.

M. Baron states she four people to discuss. The first, Francisco Aguilera, who has experience with personal finance, knowledge of excel, and has an internship in corporate finance. Another candidate, Melissa and she is involved in the campus' environmental sustainability department and has experience with budget management. Isaiah is involved in DSP, has experience with corporate finance, experience with excel. Iman was an FYI and has experience with personal finance and attended a few finance meetings. She eager to be apart of ASI. **K. Dhillon** read the description of the candidates and their responses.

58:58



C. DISCUSSION ITEM – **Board Member Concerns**

The Personnel Committee will discuss the Academic Senators who are unable to attend the CSUEB Academic Senate meetings for the Fall Semester.

1. Brittney Golez, Senator of CBE

B. Golez states that she has class from 11am to 12:15pm and then again at 1pm to 4pm with no breaks and then again 6pm to 9pm on those Tuesdays. The Academic Senate meetings are at 2pm and I am unable to make it. I would have to be excused. **K. Dhillon** states what we have done is that if the Senator is unable to make it. They Senator would have to contribute to the ASI Report an any work you want to do in the Academic Senate. As long as you are on top of that, you should be fine. **E. Pinlac** states that next semester you will have priority registration so just make sure to block out that time for the meeting. **R. Miller** asked if there is anything big that she is missing besides the face to face discussion. **B. Golez** believes she won't miss anything since she was blocked out a time the week before to work with Daisy if they need to request an agenda item. **E. Pinlac** states that the only down side is that we will have two less votes. **R. Miller** asks if she would be able to step out of class in the case of a vote needed. **B. Golez** states that she has a class that ends at 2:30pm and another that begins at 2:45pm. I can probably listen in since it is a lecture hall. **M. Baron** states that it wouldn't be good idea. We want to avoid any distractions. **R. Miller** states that she would only be stepping out to make a vote but only if it's really needed. **B. Kuehnis** states that they could table the item but that is a lot to expect from those who do attend meeting. **D. Maxion** states her main concern is that not everything should be put on Daisy for these meetings. I want to ensure there is some sort of plan. **B. Golez** states that Wednesday before the Academic Senate meetings I will be meeting with Daisy and Shawn. We would go over the agenda or to put any new agenda items. As well as hearing what was missed from the last meeting and to talk about our requests. **B. Kuehnis** asks if that can be included in the memo when we vote on it. **K. Dhillon** clarifies that the memo will include that you are excused from the meetings and will be helping out with the report. As well as there is a plan to support Daisy.

16:36



2. Patricia Regalado, Senate of CLASS.

P. Regalado stated that on Tuesday and Thursdays she has class from 2:45pm to 4pm. Last Tuesday she had a work meeting and wasn't able to make it all. **E. Pinlac** asks if she will be able to make it to any future meetings. **P. Regalado** states that she could show up to the other ones. I will have to leave early due to class. **K. Dhillon** states he will include that they will have to help with the report and there should be a plan for the Academic Senate. **M. Baron** asks if there is any way to send someone else to meetings. **P. Regalado** states that they wouldn't be able to vote. **D. Maxion** asks if she can attend from 2pm to 2:30pm. **P. Regalado** states that she would be able to but would have to leave early unless I have a work meeting. **D. Maxion** asks how often are the work meetings. **P. Regalado** states they are twice a month but they always give it out late to us. I don't have to attend if I am not needed but the last one I needed to be there. **K. Dhillon** states if she can send in her work meetings and class scheduled so it can be included in the memo. **B. Kuehnis** ask how early can she give notice if she need to attend a work meeting. **P. Regalado** states a week before. **R. Miller** asks is she is able to meet with them on Wednesday. **P. Regalado** states yes. **E. Pinlac** states that next semester don't take any classes during that time. **Motion** to take back to readopt the rules and take abidance to go back to New Discussion Item A- ASI Senate Appointment by **K. Dhillon**, second by **S. Valecha**, motion **PASSED**.

19:55

D. DISCUSSION ITEM – **Board Member Concerns**

The Personnel Committee will discuss Board Members who are tardy to Board of Director meetings in the Fall Semester.

1. Riley Miller, Vice President of Communications
2. Yajaira Ortega-Huerta, Director of Legislative Affairs
3. Antoinette Milano, Director of Concord Campus

Motion to postpone the item until next Wednesday Personnel Meeting by **K. Dhillon**, second by **S. Valecha**, motion **PASSED**.

K. Dhillon states that the reason is because Riley, Yajaira and Antoinette aren't here and we are also running out of time.

59:25



- X. SPECIAL REPORTS:
No Special Reports.
- XI. ROUND TABLE REMARKS
No Round Table Remarks.
- XII. ADJOURNMENT at **2:00 PM**

Minutes reviewed by:
Chair/ Chief of Staff
Name: Kabir Dhillon

Minutes approved on:
9-25-19
Date:

